

**Home game duties:**

We should all aim to get to ground (home or away) **at least 30 mins before start time.**

Names will be allocated against duties once the final team has been selected.

**Please note it isn't important who does the various jobs – the main thing is we all make sure that the jobs are done.**

1. Put carpet out	TBC X1
2. Stumps, markers, score board, umpire coats, bails and umpire counters (before & after)	TBC X3
3. Put out and bring in chairs and scoring table	TBC x1
4. Make drinks jugs (2) and put in fridge and make sure cups are out for both drinks breaks (2). 5. Put tea urn on	TBC x1
6. Lock front door before the game & put valuables bag in safe spot	TBC x1
7. Sight screens – before AND after the game	ALL
8. Set up tea (mid innings)	ALL
9. Tidy up (after game)	ALL
10. Collect match fees, tea money from opposition and availability	Colin (Präf or match captain)
11. Copy Score book	TBC x1

<b>12. Washing up &amp; put away tea things when dry / tidy up kitchen &amp; throw rubbish out</b>	<b>TBC X2</b>
<b>13. Bar duty; wash glasses and tidy bar area</b>	<b>TBC</b>